

CTTAB

April 12, 2005 Minutes

City of Seattle, Seattle Municipal Tower
27th Floor, 700 – Fifth Avenue, Seattle, WA 98104

Board Members Present Bill Baron Maryann Budlong Jesse Mar Chun Deborah Gartside Paul Green Brendan Kao Damien Koemans Kevin Leo Huat Chye Lim Nina Sanders Ken Thompson	Excused Todd Achilles Harry Hart, III Pwint Htun Manny Ovena Ann Robinson Staff Shireen Deboo David Keyes Jill Novik Tony Perez
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1. Announcements, Agenda Approval; Review of Minutes:

The agenda and March 8, 2005 minutes were approved unanimously.

Keyes announced that June 2 is the date for the neighborhood green map convocation.

2. Committee Reports

Technology Matching Fund: Nina Sanders

Sanders summarized the TMF process this year, noting that the committee funded all of the interviewees, although not necessarily for the full amount requested. She added that there had been fewer applications for civic engagement and more of an emphasis on media education. Lim added that although there were fewer applicants this time, the quality was higher than last year, making the decisions more difficult. He noted that all the applicants had access to a consultant for assistance with the applications and that the assistance made a difference in quality.

Keyes elaborated on the Non-profit Assistance Center (NAC), hired by the City to assist applicants with the TMF program. The NAC hosted a workshop to explain the application process and also offered individual assistance to individual applicants. The NAC will also provide feedback to those not funded on how they

could have improved their applications as well as assisting those funded with their first report.

It was noted that the successful applications this time were all solid, although did not demonstrate the kinds of innovative ideas seen previously.

There was some discussion about outreach and timing of the TMF, as well as evaluation criteria for applications and for program effectiveness. It was agreed to have a more in depth discussion on evaluation criteria at a future CTTAB meeting.

Community Technology: David Keyes (see attached)

Keyes introduced Shireen Deboo, who will be filling in while Delia Burke is on leave. Keyes also discussed the next steps for TMF, which include obtaining concurrence from CTO Schrier and the Mayor with CTTAB presenting the Mayor's recommendations to City Council in May.

SeaStats: Ken Thompson

Thompson will arrange a meeting with the committee and Terry Wittman.

Franchise Renewal Committee: Nina Sanders

Sanders noted that the committee met last week and is working on a response to the draft needs assessment for CTTAB approval.

Broadband Task Force: Tony Perez

The last meeting of the task force is April 20, with a report to be finalized shortly thereafter and presented to Council likely in May.

3. Cable Office Report (see attached)

Needs assessment survey: as a follow up to the survey, in which people indicated that they would like more information about the City's consumer protection and cable discount programs, Brenda Tate has started doing outreach with community organizations to spread the word. If anyone is interested in having Brenda present information to their organization or church group, please contact her in the cable office.

The meeting was adjourned at 7:54 p.m.

Office of Cable Communications Director's Report

1. Comcast Negotiations

Negotiations with Comcast continue. Staff and Comcast have been reaching agreement on several mostly non-substantive franchise provisions. We expect to be negotiating more complex issues within the next two weeks.

2. Comcast Financial Audit.

The audit has been completed and it has been determined that Comcast owes the City some underpaid franchise fees for which the OCC has requested payment.

3. Meeting with Renewal subcommittee

OCC staff met with the renewal subcommittee. It was agreed that subcommittee members would prepare written comments regarding the Community Needs Assessment for Board approval.

COMMUNITY TECHNOLOGY REPORT

APRIL 7, 2005

TO CTTAB FROM DAVID KEYES

NEW EMPLOYEE

Shireen Deboo has started as the temporary employee filling in while Delia Burke is on maternity leave. Delia had a boy, now posted at helloliam.com. Shireen is a great fit; she used to work on the Neighborhood Matching Fund and left to get her librarian degree. She also did research for the Gates Foundation technology in libraries project.

CABLE BROADBAND CONNECTIONS

Over the past 30 days free internet has been installed at Interconnection, 124 N. 35th St.; Community Day School Association center at Leschi Elementary School, 135 32nd Ave.; and Sojourner Place, 5071 8th Ave. N.E.

COMMUNITY WIFI PILOT

(Four downtown parks, U District and Rainier Valley/Columbia City) Installation is beginning soon. Branding and policies being worked on. Mayor's senior staff will be briefed on April 19. Meeting with Rainier Chamber scheduled for April 15th at 4:30. Will launch by start of UDistrict festival in June. No specific launch event set yet.

BRAINSTORM

The April edition of our community technology e-zine will be distributed this Friday and Monday. It includes an Earth Day environment theme. www.seattle.gov/tech/brainstorm

TECHNOLOGY MATCHING FUND (TMF) EVALUATION

Online survey for past recipients is ready to go. Mailout to recipients is running behind, but will go out within the next week.

2005 TECHNOLOGY MATCHING FUND PROJECTS

Review committee has a slate of fourteen recommended projects to be voted on by full CTTAB at April meeting. Legislation will go to CTO, then Mayor and Council.

2004 TMF PROJECT STATUS

1. American Lung Association: Conducted first training of Lungblog
2. Community Day School: Just launched online forum on talk.seattle.gov with City Council member Richard Conlin as follow-up to a parent training on city resources online.
3. Emerald City Outreach Ministries: Contract is being extended due to personnel health issues, change of directors and loss of initial program partner: Good new prospects. Awaiting new timeline.
4. Homewaters Project: Initial teacher training conducted and mapping will be getting underway. June 2nd, 10-1 set as school exchange and presentation day. Hope to have this in city building downtown. June 5th will be debrief.
5. International District Housing Alliance: Wrapping up. Work with city staff continues on clean-up and transportation/health issues. They are presenting at conferences and David Keyes will be co-presenting at some of these.
6. Lighthouse for the Blind: Continuing. Planning CTTAB tour.
7. Literacy Source: Wrapping up project. Staff change.
8. Metropolitan Improvement District: Pilot project completed. Awaiting invoice. Westlake Park is being folded into the larger city wi-fi project.
9. Phinney Neighborhood Association: Continuing. Somewhat lower numbers of participants than hoped for.
10. Sacajawea Elementary PTA: Continuing
11. Seattle Goodwill Industries: Awaiting new timeline and plan for marketing. Somali Community Society Services is being dropped as a training site, but can still send trainees.
12. Vietnamese Friendship Association: Wrapping up
13. YMCA: Continuing successfully. Moving civic site homework treasure hunt into class time.

From Community Technology Committee/Nina Sanders
2005 City of Seattle Department of Information Technology
Bill Wright Technology Matching Fund Applicants

Summary:

27 Applicants

Amount Requested: \$242,552

Match: \$733,732

Funding recommendations: \$100,000

* Proposed grantees being recommended by CTTAB TMF Review Committee

911 Media Arts Center *

Young Producers Project Scholarship Program

Open up summer classes on media literacy to economically challenged youth and offer up-to-date computers for the young producers program.

Amount Requested: \$10,000

Match: \$24,104

Recommended: \$5,000

Boys & Girls Clubs of King County *

Technology Learning Center

Expand the North Seattle Technology Learning Center to accommodate 20 computers, projector and screen. Offer training to volunteers and staff to teach computer basics using the Club Tech curriculum.

Amount Requested: \$10,000

Match: \$17,406

Recommended: \$10,000

Compass Center *

Teach the Teachers Project

Develop a curriculum to teach basic life and computer skills to formerly homeless men and women. Recruit and train volunteers to become teachers. Assess student skills and track outcomes to measure curriculum effectiveness.

Amount Requested: \$4,625

Match: \$5,000

Recommended: \$4,625

Digital Promise *

Star Rising: Increasing Self Sufficiency

Improve access to technology for disabled populations by upgrading hardware and software to enhance skills, reduce isolation, expand access to resources and ultimately, increase levels of self sufficiency for users of the STAR center and community.

Amount Requested: \$9,990

Match: \$12,591

Recommended: \$9990

Ethiopian Community Mutual Association *

Ethio-Techno Mobile Multimedia Project

Teach Amharic students geographically distributed in 3 locations, and recruit more low-income, disadvantaged Ethiopian youth, ages 5-19, to learn multimedia skills using interactive instruction techniques involving hand-on equipment use.

Amount Requested: \$10,000

Match: \$10,000

Recommended: \$10,000

Hate Free Zone Washington *

Log On For Your Community

Bring technology resources and electronic communications skills to immigrant communities to facilitate their participation in civic and democratic processes. Collaborate with the Community Leadership Council, a coalition of immigrant communities.

Amount Requested: \$9,400

Match: \$9,675

Recommended: \$9,400

Horn of Africa Services *

Intermediate Computer Training

Develop a curriculum, test and teach an intermediate computer training class to better serve East African refugees and immigrants in the greater Seattle area.

Amount Requested: \$10,000

Match: \$11,725

Recommended: \$5,000

Interconnection *

Computers for Community

Donate one hundred Internet ready, refurbished computer sets to low-income clients of Fremont Public Association and FamilyWorks. Conduct a marketing campaign to gain computers and market computer hardware training and recycling opportunities.

Amount Requested: \$7,433

Match: \$16,877.6

Recommended: \$7,400

Lao Community Services Office *

Technology Improvement Program

Help Lao youth improve their computer skills, academic achievement,

and/or knowledge about their native culture through Internet research and computer training. Help Laou adults increase their computer skills so they are more self-sufficient.

Amount Requested: \$10,000

Match: \$11,600

Recommended: \$3,600

Low Income Housing Institute *

LIHI Technology Initiative

Develop a mobile laptop lab and 3 mini labs which will increase computer access and training opportunities for low-income and formerly homeless residents at 3 housing sites. Teach job search skills, resume writing, computers and financial literacy.

Amount Requested: \$10,000

Match: \$25,538

Recommended: \$9,000

Neighborhood House *

Rainier Vista Technology Center

Provide 10 computers, serving residents ages 3-93. Offer activities specifically designed to meet the needs of the low-income residents in Rainier Vista, including children, adults, limited English proficient adults, seniors and people with disabilities.

Amount Requested: \$9,792

Match: \$71,985.32

Recommended: \$6,180

Rainier Beach Community Technology Center *

Family Tech Training & Computer Give-Away Program

Provide low-income, minority families training in computer hardware management, software installation and utilization and accessing online gov't and school district resources. Participants take home refurbished computers they build.

Amount Requested: \$10,000

Match: \$10,540

Recommended: \$6,000

Salvation Army Seattle White Center Community Center *

Seattle White Center Computer Lab

Enable 2 work study students from the UW to staff the lab for twenty hours per week. Students will teach basic computer and Internet classes to seniors and youth and web page development to teens. They will also assist during open lab hours.

Amount Requested: \$4,800

Match: \$14,150

Recommended: \$4,900

Yesler Community Center *

Yesler Community Center

Teach poor working refugees and immigrants coming out of welfare and illiteracy basic computer skills in conjunction with English as a second language. Classes will use simple English words to fit the levels of the participants

Amount Requested: \$8,905.6

Match: \$8,441.95

Recommended: \$8,905